

STATE CONTROLLER'S OFFICE
PERSONNEL/PAYROLL SERVICES DIVISION
P.O. Box 942850
Sacramento, CA 94250-5878

DATE: September 5, 2002

PAYROLL LETTER # 02-024
(Civil Service Only)

TO: All Agencies in the Uniform State Payroll System

FROM: RALPH ZENTNER, Assistant Chief
Personnel/Payroll Services Division

RE: **FISCAL YEAR 2002/2003 PAYROLLS**

With the enactment of the budget, the payroll payments and adjustments that were suspended for the employees affected by the "no budget" can now be released. The payments and adjustments will be issued in tonight's payroll cycle (issue dated September 6, 2002). Employees on direct deposit will have their payments/adjustments posted to their accounts on September 9, 2002. Payroll warrants will be available for pick-up by 1:00 PM tomorrow (September 6, 2002).

The voluntary deductions withheld from the above payments will be reported to the deduction companies in the next deduction reporting period. Voluntary deductions for companies with mid-month reporting will be released in the September 16, 2002 reporting period. Deductions for companies with month end reporting only will be released in the October 1, 2002 reporting period. Refer to the Payroll Procedures Manual Section H002 for further information on deduction reporting.

Please contact Linda Matsuda at (916) 322-6515 if there are any questions regarding the above information.

RZ:LMS:PMAB